



क.रा.बी.नि
E.S.I.C

தொழிலாளர் அரசு காப்பீட்டுக் கழகம்
(தொழிலாளர் மற்றும் வேலை வாய்ப்பு
அமைச்சகம், இந்திய அரசு)
कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



மண்டல அலுவலகம் / क्षेत्रीय कार्यालय / Regional Office
143, ஸ்டெர்லிங் சாலை, நூங்கம்பாக்கம், சென்னை-600 034.
143, स्टर्लिंग रोड, नुंगम्बाक्कम, चेन्नै-600 034.
143, Sterling Road, Nungambakkam, Chennai-600 034.
Phone: 044-28306300 (100 Lines)
E-mail: rd-tamilnadu@esic.gov.in
Website: www.esic.gov.in/www.rotamilnadu.esic.gov.in

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Date: 30.04.2026

OFFICE ORDER NO.56 (E) of 2026

The Regional Director (I/c) has ordered the work allocation as follows along with the link officers for the branches with effect from 11.05.2026.

Sl. No	Name of the Officer Shri/Smt	Branches now Allocated	Link Officer I (Shri/ Smt)	Link Officer II (Shri/Smt)
1	K Shrinivas, Deputy Director	Legal & Revenue Recovery Cell	Satish Kumar, DD	Harjeet Singh, DD
2	Deepak J, Deputy Director	Coordination, Ins I, Inspection, Nodal officer for Aadhaar seeding	Deepak Meena, DD	Arun Kumar, DD
3	Harjeet Singh, Deputy Director	Finance & Accounts(Except Medical bills), Ins II & PG	Arun Kumar, DD	Deepak J, DD
4	Arun Kumar, Deputy Director	Ins V & Ins VIII	Harjeet Singh, DD	Preeti Kaushik, DD
5	Deepak Meena, Deputy Director	Administration & Andaman(Revenue & Admin)	Deepak J, DD	K Shrinivas, DD
6	Satish Kumar, Deputy Director	Ins IV & Ins VI	K Shrinivas, DD	Deepak Meena, DD
7	Preeti Kaushik, Deputy Director	Benefits, Ins III & Ins VII	Deepak J, DD	K Shrinivas, DD
8	Jitendra Kumar, Assistant Director	General & Cash	P.V. Ramanadhan, AD	Deepak Meena, DD
9	P.V. Ramanadhan, Assistant Director	F&A(Medical bills), ICT & Audit	Jitendra Kumar, AD	Arun Kumar, DD
10	Dr Kiran Ayyar, Assistant Director (OL)	Rajbhasha division, RO Chennai and PR Cell	Jitendra Kumar, AD	Satish Kumar, DD
11	Dr. Pushpendra Gautam, State Medical Officer	SMO	Dr. S.Pratheeba, CMO	Dr. Kiran lal, MR
12	Upendra Resu, Executive Engineer	PMD	Prem Mohan Srivatsava, AE	Harjeet Singh, DD

In addition to the above-allotted works, the Officers shall carry out any other item of work(s) assigned by RD (I/c) from time to time.

The substitute arrangement has been ordered for the leave absence period of Regular Branch Officers. Officers authorized as substitute Officers shall have full charge of the branch and attend all duties of the branch in case of leave/tour of regular officers. The officers should co-ordinate among themselves to ensure at least one substitute officer remains in the office before proceeding on leave or tour.

The Officers at Sl.No.(s). 8, 9&10 shall act as protocol Officers during the visit of Senior Officers / dignitaries from beginning till end of the tour as and when required and officer at Sl.No.2 should co-ordinate with the related tour program. Assistant Protocol officers in the rank of Social Security Officers would also be assigned to assist the protocol officer in each program. It shall be ensured that atleast one protocol officer listed above should be available at the time of visit of Senior Officers / dignitaries.

The incumbent General Branch Officer is requested to allot the rooms to each branch officer as per this office order and shall submit a compliance report to RD Cell on 07.05.2026.

The Office Order 107(E) dated 27.06.2025 ceases to be in effect from 11.05.2026 (FN) and officer shall not perform any duties related to Office Order 107(E) dated 27.06.2025 from 11.05.2026 (FN). The joining report of the officers should be sent to RD Cell and Administration branch by 11.05.2026 AN.

The Audit Officer shall report to Finance Officer.

Charge reports may be sent to all the concerned in due course.

In case the officer is on leave/tour on 11.05.2026, he/ she should immediately send the charge report on date of his return. During the period from 11.05.2026 till the return of the officer, the link officer's tabulated above, shall hold the charge of the allotted branches.

Sl.No. 1,2,8 &9 were given the Additional charge of other Accounting Units work, till regular incumbent is posted there in their attached vacancies respectively.

Dy. Director (Admin)

To,

Officers concerned.

DD (F), RO Chennai

PS to RD, R.O. Chennai.

Branch Officers and Branches concerned at R.O.

Cash Branch/EDP/ Admn Hindi cell for Hindi version.

OO/Spare/Notice Board/P.F/IT Roll out for Mapping w.e.f 11.05.2026